

BOARD MEMBERS:

PRESIDENT:	Gerald Norton
VICE PRESIDENT:	Suzanne Taranto
MEMBERS:	Carrieann Arnold Catherine Hoffmann Linda Koufodontes Anthony Lewis-Lahey Georgette Miller

ADMINISTRATION:

CHIEF SCHOOL ADMINISTRATOR:	Robert Magnuson
BUSINESS ADMINISTRATOR:	Nancy DeRiso

CALL TO ORDER

SUNSHINE NOTICE

Notice of time, date, location and agenda of this meeting, to the extent then known was provided at least forty eight (48) hours prior to the commencement of this meeting in the following manner pursuant to the provisions of Chapter 231 of the law of 1975 "the Open Public Meetings Act:"

- Emailing to the Express Times and the Star Gazette
- Posting on the District Website and the Main Bulletin Board in the District Office
- Filing with the Oxford Township Clerk

PLEDGE OF ALLEGIANCE

ROLL CALL

THE OXFORD LEARNING COMMUNITY MISSION STATEMENT

Students are:

- 🐾 Inspired to believe and achieve
- 🐾 Challenged in a caring and character building environment
- 🐾 Enabled to make positive contributions to their community

1) COMMITTEE AND LIAISON REPRESENTATIVE REPORTS

- a) Legislative
- b) NJSBA Warren County
- c) Town Council
- d) Warren Hills Regional High School

2) ADMINISTRATIVE REPORTS

- a) Chief School Administrator – Robert Magnuson
 - 1) Regionalization Meeting and Presentation
 - 2) WiFi password
- b) School Business Administrator – Nancy DeRiso

February 8, 2018 Work Session

- 1) Next Board Meeting - Thursday, February 22, 2018
- 2) NOTE: **March work session will be rescheduled to March 15th** due to the timing of state aid release and the budget due date for county review. (To be voted on this meeting)
- 3) Correspondence:
 - a. Thank you letter from Sea Turtle Recovery for support
 - b. Donation request letter from PTA for the tricky tray
- 4) Average Daily Enrollment January YTD = 277.8 Average Daily Attendance YTD 96.2%

Enrollment:	
Oxford Central School (PreK – 8)	278
Warren Hills Regional High School	101
Warren County Vo-Tech	18
Out of District	
Warren County Special Services	1
Northern Hills Academy	1
Stepping Stone	1
New Grange	1
Home Instruction	1
Non-Public	4
Other School Choice District	1
Ridge & Valley Charter School	4
Total District Enrollment	411

- 3) PUBLIC COMMENT – Policy No. 1120 “Board of Education Meetings”
 - a) Residents are invited to respectfully share their concerns, comments and suggestions regarding **items on this agenda**.

4) BUDGET & FINANCE Gerald Norton, Chairperson

- a) Discussion items:
 - 1) Budget Committee update
- b) Action items:

Motion by _____, seconded by _____, to approve the following resolution(s):

 - 1) Approve a date change for the March work session from March 8, 2018 to March 15, 2018 due to state aid figures being released by March 15th.
 - 2) WHEREAS the Oxford Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and
WHEREAS the board of education has determined that the training and/or informational programs set forth below are directly related to and within the scope of employee and board members’ duties; and

February 8, 2018 Work Session

WHEREAS, the board of education has determined that the school district travel expenditures for the following programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and

WHEREAS the board of education finds that a mileage reimbursement rate equal to that of the NJ OMB circular guide reimbursement rate of .31 per mile is a reasonable rate; and

WHEREAS, the board of education has determined that participation in the listed training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED that the board of education hereby approves the attendance of the listed employees or school board members at the listed training or informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and be it further

RESOLVED that the Oxford Township Board of Education authorizes in advance, as required by statute, attendance at the following training programs and informational events:

(SEE ATTACHED LIST OF TRAVEL DATES & LOCATIONS)

Arnold___ Hoffmann___ Koufodontes___ Lewis-Lahey___ Miller___ Taranto___ Norton___

5) NEGOTIATIONS COMMITTEE Carriann Arnold, Chairperson

a) Discussion Items

- 1) Meeting in the process of being scheduled for February.

b) Action items:

Motion by _____, seconded by _____, to approve the following resolution(s):

- 1) None

Arnold___ Hoffmann___ Koufodontes___ Lewis-Lahey___ Miller___ Taranto___ Norton___

6) BUILDINGS & GROUNDS

b) Discussion Items

- 1) Building project review committee
- 2) Legal opinion regarding construction defects

c) Action items:

Motion by _____, seconded by _____, to approve the following resolution(s):

- 2) Approve the attached requests for Use of School Facilities pursuant to Policy #1330.

Arnold___ Hoffmann___ Koufodontes___ Lewis-Lahey___ Miller___ Taranto___ Norton___

7) CURRICULUM

a) Discussion Items

- 1) None

a) Action items:

Motion by _____, seconded by _____, to approve the following resolution(s):

- 1) Approve the attached list of field trips.

Arnold___ Hoffmann___ Koufodontes___ Lewis-Lahey___ Miller___ Taranto___ Norton___

8) PERSONNEL

a) Discussion Items

- 1) None

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b) Action items:

Motion by _____, seconded by _____, to approve the following resolution(s):

- 1) Rescind offer previously made to Heather Perkins to be a paraprofessional at the rate of \$15.00 per hour for approximately 30 hours per week for the rest of the 2017-2018 school year.
- 2) Approve an increase in salary for Melissa Rush, paraprofessional, from \$13.00 per hour to \$15.00 per hour due to a change in responsibilities effective January 29, 2018.
- 3) Approve Mary Snyder as a paraprofessional at the rate of \$13.00 per hour for the remainder of the 2017-2018 school year.

Arnold___ Hoffmann___ Koufodontes___ Lewis-Lahey___ Miller___ Taranto___ Norton___

9) TRANSPORTATION/CAFETERIA

a) Discussion Items

- 1) Potential parent transportation contracts

b) Action items:

Motion by _____, seconded by _____, to approve the following resolution(s):

- 1) None

Arnold___ Hoffmann___ Koufodontes___ Lewis-Lahey___ Miller___ Taranto___ Norton___

10) POLICY

a) Discussion Items

- 1) None

b) Action items:

Motion by _____, seconded by _____, to approve the following resolution(s):

- 1) Second reading and adoption of policy 2130 Principal Evaluation.
- 2) Second reading and adoption of policy 6171.3 Title I – Improving the Academic Achievement and Parent and Family Engagement.

Arnold___ Hoffmann___ Koufodontes___ Lewis-Lahey___ Miller___ Taranto___ Norton___

OLD BUSINESS

Review delegate assembly resolution

NEW BUSINESS

PUBLIC COMMENT – Policy No. 1120 “Board of Education Meetings”

Residents are invited to respectfully share their concerns, comments and suggestions.

EXECUTIVE SESSION (If Necessary)

Resolved by the Board of Education of Oxford Township as per Chapter 231, P.L. 1975:

- a) That it is hereby determined that it may be necessary to meet in Executive Session to discuss:

- b) _____
The matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.
- c) The length of the Executive Session is thought to be approximately ___ minutes. Action may be taken upon return to open session.

ADJOURN

Motion by _____, seconded by _____, to adjourn the meeting of the Oxford Township Board of Education at approximately _____ pm.

Motion carried by unanimous voice vote.

Respectfully submitted: _____

Nancy A. DeRiso, SFO, CPA