

Oxford Township BOE Meeting November 16, 2017

Month/Year	# Incidents Reported	# Identified as HIB	Remediation	Discipline & Remediation	Appealed Y/N
July 2017	0	0	N/A	N/A	N/A
August 2017	0	0	N/A	N/A	N/A
September 2017	3	3	Yes	OOS Suspensions	1 Y, 2 N
October 2017	2	2	Yes	OOS Suspensions	No

b) Business Administrator – Nancy DeRiso

- 1) Next Board Meeting – Thursday, December 14, 2017 7:00 PM
- 2) Prior months interest \$343.78
- 3) Prior Month Cafeteria profit/(loss) – (\$924.17)
- 4) Correspondence:
 - a. Resignation letter from paraprofessional and maternity leave replacement teacher Alyssa Ritter.
 - b. Resignation letter from paraprofessional Nicole Petrone.
- 5) Average Daily Enrollment October YTD = 278.2 Average Daily Attendance YTD 97.3%

3) Enrollment:	
Oxford Central School (PreK – 8)	280
Warren Hills Regional High School	101
Warren County Vo-Tech	21
Out of District	
Warren County Special Services	1
Northern Hills Academy	1
Stepping Stone	1
New Grange	1
Home Instruction	1
Non-Public	4
Other School Choice District	1
Ridge & Valley Charter School	4
Total District Enrollment	416

- 3) PUBLIC COMMENT – Policy No. 1120 “Board of Education Meetings”
 - a) Residents are invited to respectfully share their concerns, comments and suggestions regarding **items on this agenda.**

- 4) BUDGET & FINANCE Gerald Norton, Chairperson
 - a) Discussion items:
 - 1) Review Difference Card Renewal Package – in Executive Session

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- 2) Preliminary budget calendar
- b) Action items:
Motion by _____, seconded by _____, to approve the following resolution(s):
- 1) Approve the October 2017 A-149 schedule delineating account activity and account reconciliation.
 - 2) Motion to acknowledge receipt of the monthly certification of the Board Secretary for October 2017 in accordance with N.J.A.C.6A:23A-16.10 (c) 3, and after review of the Board Secretary's and Treasurer's October 2017 Reports, certify that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year.
 - 3) Approve the Business Administrator's monthly report of transfers for October 2017 as itemized documenting transfers in accordance with N.J.S.A. 18A:22-8.1.
 - 4) Approve the Food Service Checks Written and Bank Reconciliation for the period October 2017.
 - 5) Approve the Agency Bill List & Bank Reconciliation for the period October 2017.
 - 6) Approve the Payroll Bank Reconciliation for the period October 2017.
 - 7) Approve the Unemployment Trust Bill List & Bank Reconciliation for the period October 2017.
 - 8) Approve the Student Activity Bill List & Bank Reconciliation for the period October 2017.
 - 9) Approve the issuance of warrants (checks) for the payment of the items on the October 2017 Accounts Payable Bill list, of \$227,853.23 and approve the attached list of ACH payments, including one October payroll, in the amount of \$295,365.70
 - 10) Accept the Fiscal Year 2017 Annual Audit and approve the Corrective Action Plan, without recommendations, as per the Audit Synopsis Summary presented by Mr. Anthony Ardito, Auditor.

Arnold___ Bee___ Koufodontes___ Lewis-Lahey___ Miller___ Taranto___ Norton___

- 5) NEGOTIATIONS COMMITTEE Carrieann Arnold, Chairperson
- a) Discussion Items
- 1) Committee meeting scheduled for the week of November 27th.
- b) Action items:
Motion by _____, seconded by _____, to approve the following resolution(s):
- 1) None

Arnold___ Bee___ Koufodontes___ Lewis-Lahey___ Miller___ Taranto___ Norton___

- 6) BUILDINGS & GROUNDS
- a) Discussion Items
- 1) November 14th meeting with architect to prioritize building projects for the budget.
- b) Action items:
Motion by _____, seconded by _____, to approve the following resolution(s):
- 1) Approve the attached contract to repair the floor in the second grade classroom with Spectrum of Floors, LLC at a cost of \$11,980.00.

Arnold___ Bee___ Koufodontes___ Lewis-Lahey___ Miller___ Taranto___ Norton___

- 7) CURRICULUM
- a) Discussion Items
- 1) None
- b) Action Items:

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Motion by _____, seconded by _____, to approve the following resolution(s):

- 1) Approve the school's participation in the VIA-Youth survey conducted by Fairleigh Dickinson University during the 2017-2018 school year in exchange for a \$3,000 stipend for the school and a \$500 stipend for the teacher acting as liaison for this project.

Arnold___ Bee___ Koufodontes___ Lewis-Lahey___ Miller___ Taranto___ Norton___

8) PERSONNEL

a) Discussion Items

- 1) None

b) Action Items:

Motion by _____, seconded by _____, to approve the following resolution(s):

- 1) Approve a salary increase from \$13.00 per hour to \$15.00 per hour for Kelsey Barofski, paraprofessional, due to the type of work performed with student.
- 2) Accept the resignation of Alyssa Ritter effective December 22, 2017 with regret.
- 3) Accept the resignation of Nicole Petrone effective November 22, 2017 with regret.

Arnold___ Bee___ Koufodontes___ Lewis-Lahey___ Miller___ Taranto___ Norton___

9) TRANSPORTATION & CAFETERIA

a. Discussion Items

- 1) None

b. Action Items:

Motion by _____, seconded by _____, to approve the following resolution(s):

- 1) None

Arnold___ Bee___ Koufodontes___ Lewis-Lahey___ Miller___ Taranto___ Norton___

10) POLICY

a. Discussion Items

- 1) None

b. Action Items:

Motion by _____, seconded by _____, to approve the following resolution(s):

- 1) None

Arnold___ Bee___ Koufodontes___ Lewis-Lahey___ Miller___ Taranto___ Norton___

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT – Policy No. 1120 “Board of Education Meetings”

Residents are invited to respectfully share their concerns, comments and suggestions.

EXECUTIVE SESSION (If Necessary)

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Resolved by the Board of Education of Oxford Township as per Chapter 231, P.L. 1975:

- a) That it is hereby determined that it may be necessary to meet in Executive Session to discuss:
Negotiations.
- b) The matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.
- c) The length of the Executive Session is thought to be approximately sixty minutes. Action may be taken upon return to open session.

ADJOURN

Motion by _____, seconded by _____, to adjourn the meeting of the Oxford Township Board of Education at approximately _____ pm.

Respectfully submitted:

Nancy A. DeRiso, CPA