



# Oxford Township BOE Meeting February 9, 2017

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- f) Oxford Youth Association – No report

## ADMINISTRATIVE REPORTS

- a) Chief School Administrator – Robert Magnuson reported on the following topics:
- 1) MOU with the county
  - 2) Current Calendar
  - 3) 2017-2018 Cluster Calendar
  - 4) Send/Receive Update
  - 5) Township Work Session, 2/9
  - 6) 5000's Policy revisions
- b) Director of Special Services – No report
- c) Business Administrator – Nancy DeRiso discussed the following:
- 1) Next Board Meeting – Thursday, February 23, 2017 at 7:00 PM
  - 2) Correspondence
    - a. None

## PUBLIC COMMENT – Policy No. 1120 “Board of Education Meetings”

- a) Residents are invited to respectfully share their concerns, comments and suggestions regarding **items on this agenda**. NONE

## 1) BUDGET & FINANCE

Gerald Norton, Chairperson

- a) Discussion items:
- 1) Ms. DeRiso reported on the budget committee meeting discussing textbooks and computer labs.
- b) Action items:
- 1) Motion By Mrs. Koufodontes, Second By Mr. Lewis-Lahey to table the following resolutions:  
Approve the attached Memorandum of Understanding with the Warren County Prosecutor’s Office to acquire and implement an advanced geospatial mapping software program at the cost of \$800.00 per year maintenance and \$2,355.00 as a one-time cost for initial mapping of the school building (three floors at \$785 per floor).  
Ayes: 5      Nays: 0      Abstain: 0      Absent: 2

## 2) NEGOTIATIONS

- a) Discussion items:
- 1) Ms. DeRiso reported that the CBA has been signed and will be posted for all employees to read.

## 3) BUILDINGS & GROUNDS

- a) Discussion Items
- 1) Mr. Magnuson reported that during a PTA movie night, some parents moved the metal gates used by custodians to limit access to the school, and took several students to the gym to play. The board requested that he look into securing the metal gates to the wall so they could not be moved. They also requested that the facility use form be updated to specify that gates are not to be moved.
- b) Action items:
- None

## 4) CURRICULUM

- a) Discussion Items - None
- a) Action items:

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Motion by Mrs. Koufodontes, seconded by Mrs. Arnold, to approve the following resolution(s):

- 1) Approve the attached list of field trips.
- 2) Approve the continued use of the student dress code as written in the Parent/Student handbook, 2016-2017.

Ayes: 5      Nays: 0      Abstain: 0      Absent: 2

### 8) PERSONNEL

#### a) Discussion Items

- 1) Ms. DeRiso noted the increase in students using the after-care program as the reason for hiring an additional assistant for the program.

#### b) Action items:

Motion by Mrs. Koufodontes, seconded by Mr. Lewis-Lahey, to approve the following resolution(s):

- 1) Approve hiring Joan Holland as a substitute school nurse with a certificate expiring January 2, 2020.
- 2) Approve the appointment of Sarah Fink as after-care assistant, pending criminal background check, at the hourly rate of \$10.00 per hour, for up to 3 hours per day, for a maximum of \$2,900 for the remainder of the 2016-2017 school year.

Ayes: 5    Nays: 0      Abstain: 0      Absent: 2

### 9) POLICY

#### a. Discussion Items

- 1) Mr. Magnuson noted that he is working on the 5000 series of policies for future board review.

#### b. Action Items - None

### OLD BUSINESS

Mr. Lewis-Lahey asked if there was alternate funding available for the GXP project discussed in the Memorandum of Understanding with the County. Mr. Magnuson responded, no there is not at this time.

Mrs. Taranto asked what if we just didn't participate in the security program? Mr. Magnuson responded that all first responder agreed that it was a good idea to implement. It can be put on hold for further review and discussion at a future meeting.

### NEW BUSINESS

Mr. Lewis-Lahey noted that a student was looking for the board to purchase proper receptacles for feminine hygiene products for all girls bathrooms. Mr. Magnuson agreed and will have the board office look into it.

Mrs. Koufodontes asked if students who could not log into the WAN before a test would not be penalized if they didn't finish. Mr. Magnuson responded that no, they would not be penalized and should be given more time due to the technical difficulty.

Mrs. Taranto asked if the chrome books that had issues were being fixed. Mr. Magnuson responded that yes, they were. Lenovo has been sending UPS labels so that we no longer incur shipping costs to send units out to be repaired as long as we send at least five at a time.

Mr. Norton discussed committee appointments with the board members and appointed the following:

Mr. Lewis-Lahey will continue as legislative representative.

Mrs. Koufodontes will continue as NJSBA County representative.

Mrs. Arnold will chair the Negotiations committee, with Mrs. Koufodontes being a member and Mr. Bee the alternate.

PTA and OYA will be taken off the reporting list, and all board members will take turns going to Warren Hills Regional High School Regular board meetings.

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Mrs. Koufodontes expressed concern about the driver of Bus 2 screaming at children on the school bus. Mr. Magnuson will discuss with the bus company and possibly request that this driver be reassigned to another bus.

PUBLIC COMMENT – Policy No. 1120 “Board of Education Meetings” Residents are invited to respectfully share their concerns, comments and suggestions. - None

### ADJOURN

Motion by Mr. Norton, seconded by Mrs. Koufodontes, to adjourn the meeting of the Oxford Township Board of Education at approximately 8:25 pm.

Respectfully submitted:

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Nancy A. DeRiso, CPA