

Oxford Township BOE Meeting June 23, 2016

COMMITTEE AND LIAISON REPRESENTATIVE REPORTS

- a) Legislative – Mr. Lewis Lahey reviewed a long list of pending legislation.
- b) NJSBA Warren County - None
- c) Town Council – Mr. Norton and Mr. Magnuson discussed the town impact study of a proposed development and the Clean Communities Grant.
- d) PTA – Mr. Magnuson requested the PTA purchase some new chairs for the school library and four Mimio boards including installation.
- e) Warren Hills Regional High School – Mrs. Miller reported that there is an administrative transition going on at the school now as Mr. Clymer takes on the role of CSA. She also talked about a 9th grade cyber citizenship class and a Lego camp being offered for 5th to 7th grade students August 8th to 11th.
- f) Oxford Youth Association – Mrs. Miller reported that the new president is Becky Roberts and financials for the organization are posted to their website.

1) APPROVAL OF MINUTES

Motion by Mrs. Koufodontes, second by Mr. Bee to accept the following minutes:

Date	Work Session	Regular	Executive
May 10, 2016	X		
May 26, 2016		X	

Passed with unanimous voice vote.

2) ADMINISTRATIVE REPORTS

- a) Chief School Administrator – Robert Magnuson reported on the following topics:
 - 1) CSA Merit Goal Update
 - 2) The end of year newsletter is almost ready for distribution
 - 3) The new chrome books will be featured at back to school night in September
- b) Director of Special Services – Milissa Dachisen – report attached
- c) Business Administrator – Nancy DeRiso discussed the following:
 - 1) Next Board Meeting will be held on **TUESDAY**, July 19, 2016
 - 2) Correspondence
 - a. Thank you letter from Jenna Ischinger
 - b. Thank you letter from Kylie Hibbett
 - 3) Board Secretary Annual Report Pursuant to PL 2015, Chapter 47
 - 4) Prior Month's Interest –
 - a. Capital Account \$0.48; NJCM \$128.08
 - 5) May YTD % of attendance 96.2%
 - 6) Cafeteria Net (Loss)/Income – May 2016: (\$100.01) YTD: \$6,055.96
 - 7) BA 2016-2017 Merit Goals were not approved by the County as written; they will be rewritten and resubmitted to the board for approval.

3) PUBLIC COMMENT – Policy No. 1120 “Board of Education Meetings”

- a) Residents are invited to respectfully share their concerns, comments and suggestions regarding **items on this agenda**. None

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4) BUDGET & FINANCE

Gerald Norton, Chairperson

a) Discussion items:

- 1) Ms. DeRiso reviewed the Property & Liability Insurance Renewal for 2016-2017.

b) Action items:

Motion by Mrs. Koufodontes, seconded by Mr. Bee, to approve the following resolution(s):

- 1) Approve the May 2016 A-149 schedule delineating account activity and account reconciliation.
- 2) Motion to acknowledge receipt of the monthly certification of the Board Secretary for May 2016 in accordance with N.J.A.C.6A:23A-16.10 (c) 3, and after review of the Board Secretary's and Treasurer's May 2016 Reports, certify that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year.
- 3) Approve the Business Administrator's monthly report of transfers for May 2016 as itemized documenting transfers in accordance with N.J.S.A. 18A:22-8.1.
- 4) Approve the Food Service Checks Written and Bank Reconciliation for the period May 2016.
- 5) Approve the Agency Bill List & Bank Reconciliation for the period May 2016.
- 6) Approve the Payroll Bank Reconciliation for the period May 2016.
- 7) Approve the Unemployment Trust Bill List & Bank Reconciliation for the period May 2016.
- 8) Approve the Student Activity Bill List & Bank Reconciliation for the period May 2016.
- 9) Approve the issuance of warrants (checks) for the payment of the items on the May 2016 Accounts Payable Bill list, including one May and one June payroll, in the amount of \$676,202.44.
- 10) Approve the submission of the NCLB application for Fiscal Year 2017, and accepts the grant award of these funds upon the subsequent approval of the FY2016 NCLB Application.
 - a. Title IA - \$30,668.00
 - b. Title IIA - \$10,717.00
- 11) Approve a lease contract with VAR Technology Finance to lease 175 Lenovo LVO N22 11 N3050 16GB 4GB Chrome books and 175 Google Chrome Management licenses for three years beginning July 1, 2016 and ending June 30, 2019 at an annual cost of \$12,588.08 for a One Dollar (\$1.00) buy out option at the end of the lease. Approve the related "Non-Appropriation Addendum" to this lease document.
- 12) **NOW THEREFORE BE IT RESOLVED** by the Oxford Township Board of Education that it hereby authorized the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations, if such funds are available as of June 30, 2016.

WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpected appropriations into reserve accounts during the month of June by Board resolution, and

WHEREAS, the Oxford Township Board of Education wishes to deposit anticipated current year surplus into a **Tuition Reserve** account at year end pursuant to N.J.A.C. 6A:23-3.1(f) as allowed under a formal sending/receiving relationship which exists between the Oxford Township Board of Education and the Warren Hills Regional High School District as per subchapter 3 of the business services code pursuant to N.J.S.A. 18A:38-19; and

WHEREAS, the Oxford Township Board of Education has determined that an amount, not to exceed, **\$250,000.00** may be placed in tuition reserve should such funds be available for the purpose of transfer;

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NOW THEREFORE BE IT RESOLVED by the Oxford Township Board of Education that it hereby authorized the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations, if such funds are available as of June 30, 2016.

WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpected appropriations into reserve accounts during the month of June by Board resolution, and

WHEREAS, the Oxford Township Board of Education wishes to deposit anticipated current year surplus into a *Capital Reserve* account at year end, should such funds be available for the purpose of transfer; and

WHEREAS, the Oxford Township Board of Education has determined that an amount, not to exceed, **\$350,000.00** may be available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Oxford Township Board of Education that it hereby authorized the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations, if such funds are available as of June 30, 2016.

Ayes: 7 Nays: _ Abstain: _ Absent: 0

5) NEGOTIATIONS COMMITTEE Linda Koufodontes, Chairperson

- a) Discussion Items
 - 1) Salary Guides update in Executive Session

6) BUILDINGS & GROUNDS

- a) Discussion Items
 - 1) The Board discussed the Architect Interviews held tonight and selected Parette Somjen Architects as the architect of record.
 - 2) Ms. DeRiso discussed the IT infrastructure work being completed this summer by The JDM Company.
- b) Action items:

Motion by Mr. Bee, seconded by Mr. Lewis-Lahey, to approve the following resolution(s):

 - 1) Approve the attached requests for Use of School Facilities pursuant to Policy #1330.
 - 2) Approve the disposal of the following items, which no longer have value, by donation to Abilities of Northwest Jersey for recycling:
 - a) iPad 2 (16gb) F5QLJ2CGDFHW
 - b) iPad2 (16gb) DYVJT4WVDFHW
 - c) Dell Optiplex Computers (2- 740's and 1 745)
 - d) HP Proliant ML350G6 MXQ02600BF / 517430-005
 - e) Dell Poweredge 2600 – 2618441
 - f) IN Focus IN2112 projectors – 2 BEGB0090047 and BEGB0100080
 - g) Smarttech Smartboard
 - h) 30 Dell Latitude 2120 Net books

Ayes: 7 Nays: _ Abstain: _ Absent: 0

7) CURRICULUM

- a) Discussion Items

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- 1) Mr. Magnuson discussed the cluster district Curriculum writer(s) and the need for a shared service agreement for the districts to participate.

b) Action items:

Motion by Mrs. Koufodontes, seconded by Mrs. Taranto, to approve the following resolution(s):

- 1) Approve the appointment of Jennifer Santa and Jeanne Kimball as Warren Hills Curriculum Writers, each to be paid \$3,750.00 for the 2016-2017 school year. This cost plus administrative and supply expenses will be billed equally between the following districts: Oxford, Washington Township, Washington Boro, Franklin, Mansfield, WCSSSD, Pohatcont, and Alpha.

Ayes: 7 Nays: _ Abstain: _ Absent: 0

8) PERSONNEL

a) Discussion Items

- 1) Mr. Magnuson discussed the high salaries being paid to WHRHS Paraprofessionals.

b) Action items:

Motion by Mrs. Arnold, seconded by Mrs. Koufodontes, to approve the following resolution(s):

- 1) Approve the offering of a tenured employment contract to Milissa Dachisen as the Director of Special Services for the period of July 1, 2016 through June 30, 2017 at an annual salary of \$124,902.00; as recommended by the Chief School Administrator.

Ayes: 7 Nays: _ Abstain: _ Absent: 0

Motion by Mrs. Koufodontes, seconded by Mr. Bee, to approve the following resolution(s):

- 2) Approve the offering of a tenured employment contract to Nancy DeRiso as the Business Administrator/Board Secretary for the period of July 1, 2016 through June 30, 2017 at an annual salary of \$94,551; as recommended by the Chief School Administrator and as approved by the Executive County Superintendent.

Ayes: 7 Nays: _ Abstain: _ Absent: 0

Motion by Mrs. Koufodontes, seconded by Mr. Bee, to approve the following resolution(s):

- 3) Approve the payment of a \$1,500.00 sub calling stipend to Carol Halloran for the 2015-2016 school year.
- 4) Approve the offering of contracts to the following non-tenured ten-month staff members effective July 1, 2016 through June 30, 2017 as recommended by the Chief School Administrator:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Accetturo, Samantha	Paraprofessional	\$13.75/hour
Bodine, Eve	Paraprofessional	\$13.75/hour
Conover, Michelle	Paraprofessional	\$15.25/hour
Davidson, Pam	Paraprofessional	\$15.25/hour
Giordano, Jennifer	Paraprofessional	\$13.25/hour
Godown, Bridgette	Paraprofessional	\$13.25/hour
Henry, Kathy	Paraprofessional	\$14.00/hour
Thompson, Janice	Paraprofessional	\$13.25/hour
Lawson, Jennifer	Paraprofessional	\$14.00/hour
Pensyl, Dawn	Paraprofessional	\$14.00/hour
Ritter, Alyssa	Paraprofessional	\$13.25/hour
Ruskan, Eileen	Paraprofessional	\$14.00/hour

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Sturm, Renee	Paraprofessional	\$15.25/hour
Wright, Darlene	Paraprofessional	\$13.50/hour

Ayes: 7 Nays: _ Abstain: _ Absent: 0

9) TRANSPORTATION & CAFETERIA

a. Discussion Items

- i. None

b. Action items:

Motion by Mrs. Koufodontes, seconded by Mrs. Miller, to approve the following resolution(s):

- 1) Be it resolved that the board of education of Oxford Township upon the recommendation of the Chief School Administrator hereby award and approve the contract with Maschio's Food Services, Inc. for the 2016-2017 school year. The Oxford Township Board of Education shall pay Maschio's Food Services, Inc. an annual management fee of \$7,661.00. The management fee shall be payable in monthly installments of \$766.10 per month commencing on September 1, 2016 and ending on June 30, 2017. Maschio's guarantees a no cost or breakeven food service operation, including the management fee. In the event that program costs exceed total revenues (from all sources), Maschio's shall be responsible for any losses (shortfalls) incurred with the following conditions:

- a. There shall be no change in the Local Education Agency's policies, practices and service requirements including changes in bell schedules and or meal service periods.
- b) The proposed pricing schedule is approved.
- c) The proposed staffing schedule is approved with no alterations.
- d) The state or federal minimum wage rate and taxes in effect as of January 1, 2016, shall remain consistent throughout the year.
- e) The projected number of service days for lunch will be the following: at least 179 Elementary School
- f) There shall be no reduction in service days due to inclement weather schedule changes i.e. early dismissal, delayed opening.
- g) The government reimbursement rates shall be no less than the rates for the 2015-2016 school year.
- h) Vendor prices shall remain constant throughout the year.
- i) Average daily attendance shall remain at the same level as stated in the Local Education Agency's specifications.
- j) The number of free and reduced price participants shall remain at the same level as stated in the Local Education Agency's specifications.
- k) USDA donated foods including both entitlement and bonus foods, and including the value of donated foods contained in processed end products will be no less than the 2015-2016 school year.
- l) Usable USDA donated foods, of adequate quality and variety required for Maschio's proposed menu will be valued at no less than the 2015-2016 value per reimbursable meal.
- m) There shall be no restrictions in a la carte sales. Sales will be permitted at all locations for the term of this contract.
- n) Service hours, service requirements type or number of facilities selling food and/or beverages on Local Education Agency's premises shall remain consistent throughout the year.
- o) There shall be no competitive sales during all service hours.

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- p) Any changes in legislation, regulations, reimbursement rates, meal components and quantities required by the Child Nutrition Programs or changes in the USDA Smart Snack Policies will affect the guarantee.
- q) Due to the volatile nature of raw material costs, Maschio's and the Local Education Agency shall review quarterly, costs associated with paper and plastic supplies and fuel surcharges on other deliveries. Any changes in Maschio's costs shall result in an appropriate change in the guarantee.
- r) There will be no cessation of labor within the Local Education Agency that would adversely affect sales.
- s) The Local Education Agency shall make payment to Maschio's for the entire amount of fees, costs and expenses which Maschio's shall have incurred as the result of union organizational activities and participation in administrative proceedings involving the unionization of personnel, which were unknown to the officers of Maschio's at the time of execution of this contract.
- t) The number of eligible free and reduced students will be at least equal to the number of free and reduced eligible students in the 2015-2016 school year.
- u) The Local Education Agency agrees to reimburse the food service account for the amount of unpaid charged meals either monthly or annually.
- v) Maschio's will not be responsible for sales decrease due to allowances given by the Local Education Agency for students to purchase lunches off campus if that allowance was not stated in the Local Education Agency's specifications.
- w) Any mandated expenses by either the federal or state governments regarding employee health care costs will reduce the guarantee in the amount of the actual cost of those expenses.
- x) Maschio's has not taken into account the effect of lunch meals distributed under the Local Education Agency's humanitarian meal policy in establishing the guarantee. Any changes in the value of lunch distributed under such policy that would negatively affect the guarantee will result in an appropriate adjustment thereof.
- y) The cost of providing reimbursable humanitarian meals will be at no cost to students. Humanitarian meals shall mean meals provided at no cost to students who are unable to pay the full or reduced price for a reimbursable meal. If a reimbursable Humanitarian meal is provided, the cost of such meals either Full price or Reduced price shall be billed to and paid for by the Local Education Agency. If payment for humanitarian meals is not received from the Local Education Agency then the cost of providing the humanitarian meals shall be excluded from the calculation of financial results for purposes of determining achievement of the financial guarantee.
- z) Any changes in the actual sales of meals distributed under any non-pricing program implemented during the current contract term could negatively affect the guarantee which will result in an appropriate adjustment thereof.

In the event the foregoing conditions are not met during the school year, Maschio's guarantee obligation shall be reduced by an amount equivalent to any increased cost or loss of revenue attributable to the changes in such conditions.

Ayes: 6 Nays: 1 Abstain: _ Absent: 0

Motion by Mrs. Koufodontes, seconded by Mrs. Miller, to approve the following resolution(s):

- 2) Approve the following lunch pricing for the 2016-2017 school year:

Student Lunch (Paid Daily)	\$2.75	each
Student Lunch (Pre-Paid 20 tickets)	\$2.65	each

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Student Milk	\$0.50	each
Student Reduced Lunch	\$0.40	each
Adult Lunch	\$3.75	each

Ayes: 7 Nays: 0 Abstain: _ Absent: 0

ORGANIZATION BUSINESS

Chief School Administrators Recommendations:

The following resolutions or motions have been reviewed and recommended by the CSA and/or SBA:

Motion by Mr. Norton, seconded by Koufodontes to recommend and move to accept the Motions and/or Resolutions as recommended by the CSA and/or SBA outlined in Numbers 1 through 14 for the 2016-2017 School Year.

1. BE IT RESOLVED that the Board Secretary be authorized to establish an imprest petty cash fund account for the period of July 1 through June 30 during the next fiscal year in accordance with N.J.S.A. 18A:4-15 and :19-13 and Title 6 of the N.J.A.C. 6:20-2.10 in the amount of \$200.00;

AND BE IT FURTHER RESOLVED to establish a maximum single Petty Cash expenditures of \$50.00, not to be exceeded without prior approval by the Board Secretary.

2. BE IT RESOLVED that the Oxford Township Board of Education establish a district-wide maximum for travel expenditures of \$10,000.00 for the 2016-2017 School Year. The Business Administrator/Board Secretary shall track and record travel expenditures to ensure that the maximum travel expenditure amount is not exceeded. The maximum travel expenditure amount for the 2015-2016 School Year was \$10,000.00.

3. Approve the mileage reimbursement rate for the 2016-2017 School Year to be the rate set by the State of New Jersey for regular business travel.

4. RESOLVED that the Board Secretary is authorized to award contracts up to \$36,000.00 under the competitive bid laws and to solicit and award quoted contracts up to the quote threshold of \$5,400.00 as purchasing agent.

5. Approve the Chief School Administrator and the Business Administrator to implement the 2016-2017 Budget, as authorized and finalized, pursuant to local and state policies and regulations.

6. Approve the half-day integrated pre-school annual (10 months) tuition rate of \$3,250.00 per typically developed student for the 2016-2017 School Year.

7. Approve the half-day integrated pre-school annual (10 months) tuition rate of \$17,770.40 per special education student for the 2016-2017 School Year.

8. Approve the full-day grades 1-5 annual (10 months) tuition rate of \$12,265.00 per typically developed student for the 2016-2017 School Year.

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9. Approve the full-day grades 6-8 annual (10 months) tuition rate of \$13,232.00 per typically developed student for the 2016-2017 School Year.

10. Approve the full-day LLD annual (10 months) tuition rate of \$34,452.00 per student for the 2016-2017 School Year.

11. Approve the full-day MD annual (10 months) tuition rate of \$59,118.00 per student for the 2016-2017 School Year.

12. WHEREAS, Title 18A:18A-10 provides that, a Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS the Oxford Township School District has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the Oxford Township Board of Education desires to authorize its purchasing agent for the 2016-2017 School Year to make any and all purchases necessary to meet the needs to the school district throughout the school year.

NOW THEREFORE, BE IT RESOLVED, that the Oxford Township Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State of the Division of Purchase and Property in compliance with all public purchasing laws.

13. Approve the annual appointment/reappointments of Board Officials for the 2016-2017 School Year. No additional compensation is given for these appointments, with the exception of the Anti-Bullying Coordinator*, who will receive a \$500.00 stipend.

POSITION

APPOINTEE

504 Compliance Officer

Milissa Dachisen

Title IX Coordinator

Milissa Dachisen

Title VI Coordinator

Robert Magnuson

ADA Officer

Robert Magnuson

Affirmative Action Officer

Milissa Dachisen

Anti-Bullying Coordinator*

Milissa Dachisen

Asbestos Management Office

Carolyn Tate

AHERA Coordinator

Carolyn Tate

Attendance Officer

Robert Magnuson

Board Secretary

Nancy DeRiso

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Board Secretary, Acting (Emergency Only)	Robert Magnuson
Custodian of Records	Nancy DeRiso
Free/Reduced Hearing Officer	Robert Magnuson
Insurance Fund Commissioner	Nancy DeRiso
Health, Safety, & Chemical Hygiene Officer	Barbara Svercauski, RN
Homeless Liason	Robert Magnuson
Indoor Air Quality Coordinator	Carolyn Tate
Integrated Pest Management Coordinator	Carolyn Tate
Investment Officer	Nancy DeRiso
Public Agency Contracts Compliance Officer	Nancy DeRiso
Purchasing Agent	Nancy DeRiso
Recycling Coordinator	Carolyn Tate
Right to Know Coordinator	Carolyn Tate
Substance Awareness Coordinator	Barbara Svercauski, RN

14. ANNUAL APPOINTMENTS

WHEREAS the New Jersey Administrative Code 6A:23A-5.s(a)4 provides that, “Professional services contracts are issued in a deliberate and efficient manner such as though a request for proposals (RFP) based on cost and other specified factors or *other comparable process* that ensures the district receives the highest quality services at a fair and competitive price or through a shared services agreement;” and

WHEREAS the Oxford Township Board of Education has employed a deliberate process that considered the cost of such services and other relevant factors by surveying districts in Hunterdon and Warren County and obtaining comparable fees for such professional services; and

WHEREAS the Oxford Township Board of Education is satisfied that the fees being charged for such professional services are fair and competitive; therefore

BE IT RESOLVED that the Oxford Township Board of Education hereby makes the following appointments for the 2016-2017 School Year:

Architect of Record	Parette Somjen Architects	Project based fee
Attorney (Board)	Lavery, Selvaggi, Abromitis & Cohen	\$125/hr
Attorney (Special Education)	Schwartz Simon Edelstein	Project based fee

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	Celso & Kessler, LLC	
Auditor	Ardito & Company, Inc.	NTE \$18,000/yr
Bond Counsel	Rogut & McCarthy	NTE \$15,000/yr
School Physician	Dr. Fritz, MD	NTE \$800/yr

Ayes: 7 Nays: 0 Abstain: _ Absent: 0

Motion by Mr. Norton, Second by Mrs. Koufodontes to approve the following resolution(s):

15. WHEREAS the provisions of 18A:18A-5(10) which provide that Insurance, including the purchase of insurance and consultant services, shall be awarded in accordance with the requirements for extraordinary unspecifiable services, and

WHEREAS the Oxford Township Board of Education has employed a deliberate process that considered the cost of such services and other relevant factors for such insurance services; and

WHEREAS the Oxford Township Board of Education is satisfied that the fees being charged for such professional services are fair and competitive; therefore

BE IT RESOLVED that the Oxford Township Board of Education hereby makes the following appointments for the 2016-2017 School Year:

Fund Commissioner	SAIF	No Cost
Health Insurance Broker	Specialized Health Services, LLC	No Cost
Dental Insurance Broker	Specialized Health Services, LLC	No Cost
Insurance Agent of Record	Brown & Brown Metro	No Cost

Ayes: 7 Nays: 0 Abstain: _ Absent: 0

END OF ORGANIZATION BUSINESS

OLD BUSINESS

None

NEW BUSINESS

Mrs. Arnold and Mr. Magnuson discussed the late submission of student work and the need for more uniformity of policy from teacher to teacher. Mr. Magnuson will review policy with staff.

Mrs. Taranto asked if the school participated in the Rutgers student football ticket give away. Mr. Magnuson responded that they did receive information from Rutgers on the program and that he passed it along to Ms. Dachisen. He will follow up with Ms. Dachisen to see if she was planning to run the program next school year.

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Mr. Magnuson reported that he would provide suggestions for CSA Merit Goal proposals in July or August.

PUBLIC COMMENT – Policy No. 1120 “Board of Education Meetings”

Residents are invited to respectfully share their concerns, comments and suggestions. - None

EXECUTIVE SESSION

Motion by Mrs. Koufodontes, second by Mrs. Taranto to enter into Executive Session at 9:15 P.M.

Resolved by the Board of Education of Oxford Township as per Chapter 231, P.L. 1975:

That it is hereby determined that it is necessary to meet in Executive Session at this meeting to discuss: Negotiations and the CSA Evaluation. The matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

Ms. DeRiso and Mr. Magnuson left the meeting after the negotiations discussion and Mrs. Koufodontes took notes for the minutes.

The board returned to public session at 9:25 PM.

Motion by Linda Koufodontes, second by Jonathan Bee, to move and accept the motion outlined in the Personnel Resolution below:

Approve the payment of merit pay in the amount of \$6,500.00 to Robert Magnuson for achievement of the four merit goals specified in his contract, upon approval by the Executive County Superintendent.

Ayes: 7 Nays: 0 Abstain: 0 Absent: 0

ADJOURN

Motion by Mr. Norton, seconded by Mrs. Taranto, to adjourn the meeting of the Oxford Township Board of Education at approximately 9:25 pm.

Respectfully submitted:

Nancy A. DeRiso, CPA