
FOOD SERVICE

The Board of Education recognizes the midday meal as an important part of each pupil's school day. The Chief School Administrator shall ensure a wholesome, nutritious food services program in the district and one which reinforces the concepts of nutrition education as taught in the classrooms of this district. Therefore, the school lunch program shall make a nutritionally adequate lunch available to every pupil and shall operate on the most economically feasible basis.

It shall be operated in strict compliance with all laws and regulations pertaining to health, sanitation and safety; internal accounting; employment practices; nutritional standards; costs of lunches; and periodic reporting required by New Jersey law.

The Board shall provide food service facilities for the consumption of food on school premises. All pupils shall be expected to remain at school for lunch. All pupils are expected to eat in the authorized cafeteria area.

The operation and supervision of the food services program shall be the responsibility of the Business Administrator. The Oxford Township Board of Education, pursuant to current statutes and code, shall operate the school lunch program under contract with a separate school food service management firm.

The district shall participate in the Federal Child Nutrition Program.

The Food Service Program shall be operated on a nonprofit basis. All moneys derived from the operation, maintenance, or sponsorship of the food service facilities shall be deposited in the Food Service Account. The net cash resources of the food service account may not exceed three months' operating cost. A periodic review of the food service account shall be made. Any surplus funds shall be used to reduce the cost of the service to pupils or to purchase cafeteria equipment.

The Chief School Administrator shall ensure the maintenance of sanitary, neat premises, free from fire and health hazards, for the preparation and consumption of food and the safekeeping and storage of food and food equipment in strict compliance with regulations of the New Jersey State Department of Health.

Cafeteria Charge Policy

If money is owed for breakfast or lunch, the district must contact the student's parents or guardians with a **first notice** of the debt. The parent or guardian has ten (10) *school days* to pay the amount due.

If the parents or guardians do not make a full payment by the end of the ten (10) *school days*, a **second notice** must be provided to the parents or guardians stating that the meals will not be served to the student beginning one week from the date of the **second notice** unless the payment is made in full.

- Snacks or milk charges will not be permitted.
- School staff cannot make exceptions to the policy.
- School food service staff will be trained annually on this policy.

The chief school administrator is responsible for the administration and operation of the school lunch program in keeping with federal and state laws and the policies and directives of the board.

Date:**First Adoption: April 24, 1989****Review Date: January 25, 2009****Revision and Adoption: February 26, 2009****Review Date: December 29, 2010****Revision and Adoption: January 27, 2011****Review Date: July 26, 2012 – No Changes****Review Date: February 19, 2015****Revision and Adoption: February 26, 2015****Review Date: October 5, 2017****Revision and Adoption: October 12, 2017****Legal References:**

N.J.S.A. 18A:11-1	General mandatory powers and duties
N.J.S.A. 18A:18A-5	Exceptions to requirement for advertising
See particularly: N.J.S.A. 18A:18A-5a(6)	
N.J.S.A. 18A:18A-6	Standards for purchase of fresh milk; penalties; rules and regulations
N.J.S.A. 18A:33-3 through -5	Cafeterias for pupils
N.J.S.A. 18A:54-20	Powers of board (county vocational schools)
N.J.S.A. 18A:58-7.1 through -7.2	School lunch program ...
N.J.A.C. 2:36-1.1 et seq.	Child Nutrition Programs
N.J.A.C. 6A:23A-16.5	Supplies and equipment
N.J.A.C. 6A:30-1.1 et seq.	Evaluation of the Performance of School Districts
N.J.A.C. 6A:32-12.1	Reporting requirements
N.J.A.C. 6A:32-14.1	Review of mandated programs and services
A-1796/S-2000	Signed into law by Governor Christie, 2/5/2015

Possible

Cross References:	1200	Participation by the public
	1220	Ad hoc advisory committees
	3000/3010	Concepts and roles in business and non-instructional operations; goals and objectives
	3220/3230	State funds; federal funds
	3450	Money in school buildings
	3510	Operation and maintenance of plant
	3542.1	Local wellness/Nutrition
	3542.31	Free or reduced-price lunches/milk
	3542.44	Purchasing
	4222	Non-instructional aides
	5131	Conduct/discipline
	9123	Appointment of board secretary
	9124	Appointment of business official

Key Words

School Lunch, Food Service, Nutrition, Wellness