

BOARD MEMBERS PRESENT:	PRESIDENT:	Suzanne Taranto
	VICE PRESIDENT:	John Brus
	MEMBERS:	Jacob Burlas Kristen MacLean (absent) Brian O'Neil (absent) William Ott (absent)

ADMINISTRATION AND STAFF PRESENT:

CHIEF SCHOOL ADMINISTRATOR: Robert Magnuson
SCHOOL BUSINESS ADMINISTRATOR: Nancy DeRiso

Mrs. Taranto called the meeting to order at 7:02 PM. She then read the following notice:

SUNSHINE NOTICE

Notice of time, date, location and agenda of this meeting, to the extent then known was provided at least forty eight (48) hours prior to the commencement of this meeting in the following manner pursuant to the provisions of Chapter 231 of the law of 1975 "the Open Public Meetings Act:"

- Emailing to the Express Times and the Warren Reporter
- Posting on the District Website and the Main Bulletin Board in the District Office
- Filing with the Oxford Township Clerk

Mrs. Taranto then lead all assembled in the pledge of allegiance.

Ms. DeRiso called roll.

Mr. Brus read the following:

THE OXFORD LEARNING COMMUNITY MISSION STATEMENT

Students are:

- 🐾 Inspired to believe and achieve
- 🐾 Challenged in a caring and character building environment
- 🐾 Enabled to make positive contributions to their community

COMMITTEE AND LIAISON REPRESENTATIVE REPORTS

- a) Legislative – Mr. Burlas reported on several bills currently being considered, including the expansion of free lunch to more families
- b) NJSBA Warren County – no report
- c) Town Council – Mr. Magnuson reported on paving projects in town.
- d) Warren Hills Regional High School – Mr. Magnuson reported the high school is looking to become a school choice school in the future.

APPROVAL OF MINUTES

Motion by Mr. Brus, second by Mr. Burlas, to accept the following minutes:

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Date	Work Session	Regular	Executive
April 14, 2022	X		X
April 8, 2022		X	
May 17, 2022		X	

Unanimous voice vote of aye.

ADMINISTRATIVE REPORTS

- a) Chief School Administrator – Mr. Magnuson reported on the following:
 - 1) Year end summary
 - 2) Thank you to the business office, Ms. DeRiso, Mrs. Ramkelawan and Mrs. Doyle for a good year.
- b) Business Administrator – Ms. DeRiso reported on the following:
 - 1) Next Board Meeting – July 21, 2022
 - 2) Correspondence
 - a. Resignation letter from teacher Jessica DeWitt
 - b. Resignation letter from board member Victoria Chubenko
 - 3) Board Secretary Annual Report of Contracts Pursuant to PL 2015, Chapter 47
 - 4) Prior Month’s Interest – \$209.50

Mrs Taranto read the following: PUBLIC COMMENT – Policy No. 1120 “Board of Education Meetings”

Public participation shall be governed by Policy No. 1120 “Board of Education Meetings”. **Public comments are invited on matters pertaining only to the agenda at this time.** All participants shall be given three (3) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate. The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening.

Please let the record reflect that the BOE does not endorse comments made by the public nor will the BOE be held liable for comments made about a staff member, or other person, which the staff member, or other person, may consider defamatory and/or libelous.

Mr. Norton asked if the bus contracts that were not renewed will be bid and did we feel the current contractor will bid on them. Ms. DeRiso replied yes.

1) BUDGET & FINANCE

John Brus, Chairperson

- a) Discussion items:
 - 1) Ms. DeRiso and Mr. Magnuson reported a new out of district placement for a high school student.
- b) Action items:

Motion by Mr.Burlas, seconded by Mr. Brus, to approve the following resolution(s):

 - 1) Approve the June 2022 A-149 schedule delineating account activity and account reconciliation.
 - 2) Motion to acknowledge receipt and approve the monthly certification of the Board Secretary for June 2022 in accordance with N.J.A.C.6A:23A-16.10 (c) 3, and after review of the Board Secretary’s and Treasurer’s May 2017 Reports, certify that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet

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- the District's financial obligation for the remainder of the fiscal year.
- 3) Approve the Business Administrator's monthly report of transfers for June 2022 as itemized documenting transfers in accordance with N.J.S.A. 18A:22-8.1.
 - 4) Approve the Food Service Checks Written and Bank Reconciliation for the period June 2022.
 - 5) Approve the Agency Bill List & Bank Reconciliation for the period June 2022.
 - 6) Approve the Payroll Bank Reconciliation for the period June 2022.
 - 7) Approve the Unemployment Trust Bill List & Bank Reconciliation for the period June 2022.
 - 8) Approve the Student Activity Bill List & Bank Reconciliation for the period June 2022.
 - 9) Approve the issuance of the following warrants (checks) for the payment of the items on the attached lists:
 - a. June 2022 Accounts Payable Bill list \$470,811.38
 - b. June 2022 ACH list \$519,047.24
 - 10) Approve a contract with Open Systems Integrators Inc. to provide fire alarm inspection and certification, and also central station monitoring for the 2022-2023 school year at an annual cost of \$2,936.00 for all services.
 - 11) Approve the attached professional services contract with Kathleen DiFebo Occupational Services, LLC for occupational therapy services for the 2022-2023 school year at the rate of \$78.00 per hour.
 - 12) Approve the attached contract with GoGuardian to provide training one day in August on their filtering and monitoring software at the cost of \$750.00 for the 2022-2023 school year.
 - 13) Approve the attached professional services contract with J&B Therapy to provide occupational therapy at the rate of \$90.00 per hour, physical therapy at \$92.00 per hour, evaluations at \$405.00 each, and other services as needed at the rates listed on the attached contract for the 2022-2023 school year.
 - 14) Approve the attached contract with Metz Company to perform preventive maintenance on sixteen Airdale units (HVAC) during the 2022-2023 school year at a cost of \$5,000.00.
 - 15) Approve the attached property & casualty insurance policy renewal for the 2022-2023 school year with Brown & Brown, Inc. at a 6.4% increase in premium to \$108,622.00 for the year.
 - 16) WHEREAS, the Oxford Board of Education, hereafter referred to as "Educational Facility" is a member of the School Alliance Insurance Fund, hereinafter referred to as "Fund"; and WHEREAS, said renewal membership terminates as of July 1, 2022 at 12:01 a.m. standard time, unless earlier renewed by agreement between the Educational Facility and the Fund; and WHEREAS, the Educational Facility is afforded the following types of coverages: Workers' Compensation Supplemental Indemnity - Workers' Compensation Package - Property, Boiler & Machinery, General and Auto Liability, Environmental Impairment Liability Excess Liability (AL/GL) School Leaders Professional Liability Excess Liability (SLPL) WHEREAS, the Educational Facility desires to renew said membership;
NOW THEREFORE, BE IT RESOLVED as follows:
 1. The Educational Facility agrees to renew its membership in the Fund for a period of three years beginning July 1, 2022, and ending July 1, 2025 at 12:01 a.m. eastern standard time, and to be subject to the coverages, operating procedures, bylaws, and other organizational and operational documents of the Fund presently existing or as from time to time amended by the Fund and/or the Department of Banking and Insurance.
 2. The Educational Facility's Business Official, is hereby appointed as the Educational Facility's Fund Commissioner and is authorized to execute the renewal Indemnity and Trust Agreement thereby evidencing annexed hereto and made a part hereof and to deliver same to the Fund the Educational Facility's renewal of its membership.

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WHEREAS, the Fund seeks to provide its members with insurance coverage; WHEREAS, two or more educational facilities have collectively formed a joint insurance fund as is authorized and described in N.J.S.A. 18A:18B-1 et. seq. and the regulations promulgated pursuant thereto; and WHEREAS, the Educational Facility is currently a member of said Fund; and WHEREAS, the Educational Facility has resolved to renew said membership; NOW, THEREFORE, it is agreed as follows:

1. The Educational Facility hereby renews its membership in the Fund for a three (3) year period, beginning July 1, 2022, and ending July 1, 2025 at 12:01 a.m. eastern standard time.

2. The Educational Facility agrees to participate in the Fund with respect to the types of insurance stated in the Renewal of Membership Resolution.

3. The Educational Facility hereby ratifies and reaffirms the bylaws and other organizational and operational documents of the Fund and as from time to time amended by the Fund and/or Department of Banking and Insurance in accordance with the applicable statutes and regulations as if each and every one of said documents were reexecuted contemporaneously herewith.

4. The Educational Facility agrees to be a participating member of the Fund for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership.

5. In consideration of renewal of membership in the Fund, the Educational Facility agrees that for those types of insurance in which it participates, the Educational Facility shall jointly and severally assume and discharge the liability of each and every member of the Fund all of whom, as a condition of membership in the Fund, shall execute a verbatim counterpart to this Agreement. By execution hereof the full faith and credit of the Educational Facility is pledged to the punctual payment of any sums which shall become due to the Fund in accordance with the bylaws thereof, this Agreement or any applicable statute or regulation.

6. If the Fund, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the Educational Facility agrees to reimburse the Fund for all such reasonable expenses, fees and costs on demand.

7. The Educational Facility and the Fund agree that the Fund shall hold all monies paid by the Educational Facility to the Fund as fiduciaries for the benefit of Fund claimants all in accordance with applicable statutes and/or regulations.

8. The Fund shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1 et. seq. and such other statutes and regulations as may be applicable.

9. The Business Official designated in the Resolution to Renew Membership (Nancy DeRiso, School Business Administrator) is hereby authorized to execute the Agreement to renew membership.

17) NOW THEREFORE BE IT RESOLVED by the Oxford Township Board of Education that it hereby authorized the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations, if such funds are available as of June 30, 2022.

WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpected appropriations into reserve accounts during the month of June by Board resolution, and

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WHEREAS, the Oxford Township Board of Education wishes to deposit anticipated current year surplus into a *Tuition Reserve* account at year end pursuant to N.J.A.C. 6A:23-3.1(f) as allowed under a formal sending/receiving relationship which exists between the Oxford Township Board of Education and the Warren Hills Regional High School District as per subchapter 3 of the business services code pursuant to N.J.S.A. 18A:38-19; and

WHEREAS, the Oxford Township Board of Education has determined that an amount, not to exceed, **\$225,000.00** may be placed in tuition reserve should such funds be available for the purpose of transfer.

- 18) Approve the budgeted withdrawal of \$15,000 from the maintenance reserve to fund required maintenance as needed during the 2021-2022 school year.
- 19) Approve the budgeted withdrawal of \$100,000 from the capital reserve to fund capital projects completed during the 2021-2022 school year. Any remaining balance from this amount will be returned to capital reserve at June 30, 2022.
- 20) NOW THEREFORE BE IT RESOLVED by the Oxford Township Board of Education that it hereby authorized the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations, if such funds are available as of June 30, 2022.

WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpected appropriations into reserve accounts during the month of June by Board resolution, and

WHEREAS, the Oxford Township Board of Education wishes to deposit anticipated current year surplus into a *Capital Reserve* account at year end, should such funds be available for the purpose of transfer; and

WHEREAS, the Oxford Township Board of Education has determined that an amount, not to exceed, **\$600,000.00** may be available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Oxford Township Board of Education that it hereby authorized the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations, if such funds are available as of June 30, 2022.

- 21) NOW THEREFORE BE IT RESOLVED by the Oxford Township Board of Education that it hereby authorized the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations, if such funds are available as of June 30, 2022.

WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpected appropriations into reserve accounts during the month of June by Board resolution, and

WHEREAS, the Oxford Township Board of Education wishes to deposit anticipated current year surplus into a *Maintenance Reserve* account at year end, should such funds be available for the purpose of transfer; and

WHEREAS, the Oxford Township Board of Education has determined that an amount, not to exceed, **\$200,000.00** may be available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Oxford Township Board of Education that it hereby authorized the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations, if such funds are available as of June 30, 2022.

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22) NOW THEREFORE BE IT RESOLVED by the Oxford Township Board of Education that it hereby authorized the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations, if such funds are available as of June 30, 2022.

Whereas the 4% Surplus Bill (S2691/A4310) allows a school district to maintain for the 2020-2021 and 2021-2022 school years, an undesignated general fund balance of four percent of the budgeted general fund for the prebudget year, and the use or transfer of those funds between line items and program categories without the approval of the Commissioner of Education.

WHEREAS, the Oxford Township Board of Education has determined that an amount, not to exceed, \$600,000.00 may be available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Oxford Township Board of Education that it hereby authorized the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations, if such funds are available as of June 30, 2022.

23) WHEREAS, a number of school boards in the State of New Jersey have joined together to form the **SCHOOLS HEALTH INSURANCE FUND** hereafter referred to as "SHIF", as permitted N.J.S.A. 18A:18B-1 *et seq.*, and;

WHEREAS, the SHIF has received approval by the Commissioner of the Department of Banking and Insurance on August 10, 2015;

WHEREAS, the statutes and regulations governing the creation and operation of a joint insurance fund, contain certain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a school board joint insurance fund;

WHEREAS, the governing body of Oxford Central School, hereinafter referred to as "SCHOOL BOARD" has determined that membership in the SHIF is in the best interest of said SCHOOL BOARD.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the SCHOOL BOARD hereby agrees as follows:

i. SCHOOL BOARD shall become a member of the SHIF for the period outlined in the SCHOOL BOARD's Indemnity and Trust Agreement.

ii. SCHOOL BOARD will participate in the following type (s) of coverage (s):

a.) Health Insurance as defined pursuant to N.J.S.A. 17B:17-4, the SHIF's Bylaws, and the SHIF's Plan of Risk Management.

iii. SCHOOL BOARD accepts and approves the SHIF's Bylaws and agrees to be bound by the terms thereof.

iv. SCHOOL BOARD shall execute an application for membership and any accompanying certifications.

v. SCHOOL BOARD agrees to commit to the four principles of the SHIF which are:

a.) A long term philosophy on rates.

b.) A willingness to work with bargaining units to achieve plan design changes.

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- c.) Professional management with stability and commitment.
- d.) Rating structure based on actuarial numbers.

BE IT FURTHER RESOLVED that the governing body of the SCHOOL BOARD is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the SHIF as required by the SHIF's Bylaws, and to deliver these documents to the SHIF's Executive Director with the express reservation that these documents shall become effective only upon:

- i. Approval of the SCHOOL BOARD by the SHIF.
 - ii. Receipt by the SHIF of a Resolution from the SCHOOL BOARD accepting SCHOOL BOARD's SHIF assessment.
 - iii. Approval by the Commissioner of the New Jersey Department of Banking and Insurance of SCHOOL BOARD as a member of the SHIF.
- 24) Approve a tuition contract with the Morris-Union Jointure Commission to send student ID# 5012469004 to the Extended School Year program in the Developmental Learning Center-Warren at the cost of \$12,210.00 for the program running July 1, 2022 and ending on August 9, 2022.

Ms. DeRiso asked the board to consider changing resolution 21 to be "Maintenance Reserve" instead of "Emergency Reserve". Mr. Burlas asked Ms. DeRiso to explain the difference and she stated the allowable uses for each reserve type. All board members present agreed to change resolution 21 to state Maintenance Reserve.

Burlas _Y_ MacLean absent O'Neil absent Ott absent Brus _Y_ Taranto _Y_

2) NEGOTIATIONS COMMITTEE

- a) Discussion Items
 - 1) None
- b) Action items:
Motion by Mr. Brus, seconded by Mr. Burlas, to approve the following resolution(s):
 - 1) Approve the attached sidebar agreement to the 2022-2025 Collective Bargaining Agreement.

Burlas _Y_ MacLean absent O'Neil absent Ott absent Brus _Y_ Taranto _Y_

3) BUILDINGS & GROUNDS

- a) Discussion Items
 - 1) Mr. Brus reported on the June 20th B&G Committee Meeting. Ms. DeRiso added comments about the projects reviewed and budget planned for 2022-2023. Using the architect to determine the reason for some damage was agreed upon.
- b) Action items:
None

4) CURRICULUM

- a) Discussion Items

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- 1) Mr. Magnuson discussed the slight overall decrease in the grant funds being received.
- b) Action items:
Motion by Mr. Burlas, seconded by Mr. Brus, to approve the following resolution(s):
 - 1) Approve the submission of the ESEA application for Fiscal Year 2023, and accept the grant award of these funds upon the subsequent approval of the FY2023 ESEA Application.

a. Title I-A	\$30,778.00
b. Title II-A	\$ 7,268.00
c. Title IV Part A	\$10,000.00
 - 2) Approve the submission of the IDEA application for Fiscal Year 2023, and accept the grant award of these funds upon the subsequent approval of the FY2023 IDEA Application.

a. Basic	\$59,098.00
b. Preschool	\$ 2,905.00

Burlas _Y_ MacLean absent O'Neil absent Ott absent Brus _Y_ Taranto _Y_

5) TRANSPORTATION & CAFETERIA John Brus, Chairperson

- a) Discussion Items
 - 1) The bus contractor alerted us on June 23, 2022 after several attempts to obtain renewal contracts for 2022-2023 that our contracts will not be renewed. Bus contracts will need to be rebid which has the potential to increase prices dramatically. Discuss routes to be bid.
- b) Action items:
Motion by _____, seconded by _____, to approve the following resolution(s) that have been reviewed and recommended by the CSA and/or SBA :
 - 1) None

6) PERSONNEL

- a) Discussion Items
 - 1) Mr. Magnuson discussed the use of ESSER grant funds to increase the Health and PE position from 0.5 (\$26,062.50) as previously approved to 0.8 (\$41,700.00). This district will also use those grant funds for an additional teacher for the 2022-2023 school year.
- b) Action items:
Motion by _____, seconded by _____, to approve the following resolution(s) that have been reviewed and recommended by the CSA:
 - 1) Approve the offering of contracts to the following non-tenured ten-month staff members effective July1, 2022 through June 30, 2023 as recommended by the Chief School Administrator:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Level</u>	<u>Salary</u>
Jonathan Carlile (Paid partially with ESSER Funds)	P/T Teacher (0.80)	AB	BA	\$41,700.00
Victoria Grieco	Teacher	N	BA	\$59,930.00

Burlas _Y_ MacLean absent O'Neil absent Ott absent Brus _Y_ Taranto _Y_

7) POLICY

- a) Discussion Items
 - 1) None
- b) Action items:
 - 1) None

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ORGANIZATION BUSINESS

Discussion Items:

Mr. Magnuson discussed the following and answered board member questions on each topic:

- 1) Comprehensive Health and Physical Education Curriculum
- 2) Autism tuition and the new LLD Classroom

Motion by Mr. Burlas, seconded by Mr. Brus, to recommend and move to accept the Motions and/or Resolutions as recommended by the CSA and/or SBA outlined in Numbers 1 through 20 for the 2022-2023 School Year.

1. BE IT RESOLVED that the Board Secretary be authorized to establish an imprest petty cash fund account for the period of July 1 through June 30 during the next fiscal year in accordance with N.J.S.A. 18A:4-15 and :19-13 and Title 6 of the N.J.A.C. 6:20-2.10 in the amount of \$200.00;

AND BE IT FURTHER RESOLVED to establish a maximum single Petty Cash expenditures of \$50.00, not to be exceeded without prior approval by the Board Secretary.

2. BE IT RESOLVED that the Oxford Township Board of Education establish a district-wide maximum for travel expenditures of \$8,000.00 for the 2022-2023 School Year. The Business Administrator/Board Secretary shall track and record travel expenditures to ensure that the maximum travel expenditure amount is not exceeded. The maximum travel expenditure amount for the 2021-2022 School Year was \$8,000.00.

3. Approve the mileage reimbursement rate for the 2022-2023 School Year to be the rate set by the State of New Jersey for regular business travel.

4. RESOLVED that the Board Secretary as a Qualified Purchasing Agent pursuant to N.J.S.A 40A:11-9(b) is authorized to award contracts up to \$44,000.00 under the competitive bid laws N.J.S.A 40A:11-3 and 18A:18A-3, and to solicit and award quoted contracts up to the quote threshold of \$6,600.00 as purchasing agent.

5. Approve the Chief School Administrator and the Business Administrator to implement the 2022-2023 Budget, as authorized and finalized, pursuant to local and state policies and regulations.

6. Approve the half-day integrated pre-school annual (10 months) tuition rate of \$3,600.00 per typically developed student for the 2022-2023 School Year.

7. Approve the half-day integrated pre-school annual (10 months) tuition rate of \$17,614.00 per special education student for the 2022-2023 School Year.

8. Approve the kindergarten (10 months) tuition rate of \$17,614.00 per typically developed student for the 2022-2023 School Year.

9. Approve the full-day grades 1-5 annual (10 months) tuition rate of \$17,885.00 per typically developed student for the 2022-2023 School Year.

10. Approve the full-day grades 6-8 annual (10 months) tuition rate of \$18,588.00 per typically developed student for the 2022-2023 School Year.

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11. Approve the full-day autism annual (10 months) tuition rate of \$56,782.00 per student for the 2022-2023 School Year.

12. WHEREAS, Title 18A:18A-10 provides that, a Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS the Oxford Township School District has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the Oxford Township Board of Education desires to authorize its purchasing agent for the 2022-2023 School Year to make any and all purchases necessary to meet the needs to the school district throughout the school year.

NOW THEREFORE, BE IT RESOLVED, that the Oxford Township Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State of the Division of Purchase and Property in compliance with all public purchasing laws.

13. BE IT RESOLVED, that the Oxford School District is using the Marzano Model as their evidence-based Teacher/Staff and School Leadership Evaluation System.

14. Approve the curricula as aligned to the State Board adopted version of the New Jersey Student Learning Standards (NJSLS) as required by N.J.A.C. 6A:8-3.1:

- a. 21st Century Life and Careers 2020
- b. English Language Arts 2016
- c. Mathematics 2020
- d. Science 2020
- e. Social Studies 2020
- f. Computer Science and Design Thinking 2020
- g. Visual and Performing Arts 2020
- h. World Languages/ESL 2020

15. Approve the annual appointment/reappointments of Board Officials for the 2022-2023 School Year.

<u>POSITION</u>	<u>APPOINTEE</u>
504 Compliance Officer*	Lisa DeMarco
Title IX Coordinator	Robert Magnuson
Title VI Coordinator	Robert Magnuson
ADA Officer	Robert Magnuson
Affirmative Action Officer	Nancy DeRiso
Anti-Bullying Coordinator*	Angela Feo-Gilberti
Anti-Bullying Specialist*	Richard Baran

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<u>POSITION</u>	<u>APPOINTEE</u>
Asbestos Management Office	Carolyn Tate
AHERA Coordinator	Carolyn Tate
Attendance Officer	Robert Magnuson
Board Secretary	Nancy DeRiso
Board Secretary, Acting (Emergency Only)	Robert Magnuson
Custodian of Records	Nancy DeRiso
Substitute Custodian of Records	Diana Ramkelawan
Free/Reduced Hearing Officer	Robert Magnuson
Insurance Fund Commissioner	Nancy DeRiso
Health, Safety, & Chemical Hygiene Officer	Samantha Murillo, RN, BSN
Homeless Liaison	Robert Magnuson
Indoor Air Quality Coordinator	Carolyn Tate
Integrated Pest Management Coordinator	Carolyn Tate
Investment Officer	Nancy DeRiso
Public Agency Contracts Compliance Officer	Nancy DeRiso
Purchasing Agent	Nancy DeRiso
Recycling Coordinator	Carolyn Tate
Right to Know Coordinator	Carolyn Tate
Asbestos Management and PEOSA Officer/Coordinator	Carolyn Tate
Substance Awareness Coordinator	Samantha Murillo, RN, BSN

*No additional compensation is given for these appointments, with the exception of the 504 Compliance Officer, Anti-Bullying Coordinator and Specialist, who will each receive a \$1,000.00 stipend.

16. ANNUAL APPOINTMENTS

WHEREAS the New Jersey Administrative Code 6A:23A-5.s(a)4 provides that, "Professional services contracts are issued in a deliberate and efficient manner such as though a request for proposals (RFP) based on cost and other specified factors or *other comparable process* that ensures the district receives the highest quality services at a fair and competitive price or through a shared services agreement;" and the following contracts are awarded without competitive bidding as a "Professional Service" in accordance with the Public Schools Contract Law, N.J.S.A.

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18A:18(A)(a)(1) because it is for services performed by persons authorized by law to practice a recognized profession.

BE IT RESOLVED that the Oxford Township Board of Education hereby makes the following appointments for the 2022-2023 School Year:

Architect of Record	Parette Somjen Architects
Attorney (Board)	Lavery, Selvaggi, Abromitis & Cohen
Attorney (Special Education)	Scarinci Hollenback LLC
Auditor	Ardito & Company, Inc.
Bond Counsel	Rogut & McCarthy
School Physician	Pequest Family Practice

17. WHEREAS the provisions of 18A:18A-5(10) which provide that Insurance, including the purchase of insurance and consultant services, shall be awarded without competitive bidding in accordance with the requirements for extraordinary unspecifiable services pursuant to N.J.S.A. 40A:11-4.1(k), and WHEREAS the Oxford Township Board of Education has employed a deliberate process that considered the cost of such services and other relevant factors for such insurance services; and

WHEREAS the Oxford Township Board of Education is satisfied that the fees being charged for such professional services are fair and competitive; therefore

BE IT RESOLVED that the Oxford Township Board of Education hereby makes the following appointments for the 2022-2023 School Year:

Fund Commissioner	SAIF
Health Benefits Insurance	Brown & Brown Metro, LLC
Insurance Agent of Record	Brown & Brown Metro, LLC

Whereas N.J.S.A. 18A:22-8.1 amended, allows the School Business Administrator, approve such line item budget transfers as are necessary between Board of Education meetings, and that such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of the next regular meeting.

18. Approve authorizing the School Business Administrator to pay any additional 2021-2022 invoices in June and July with Board confirmation at the July meeting.
19. Approve authorizing the School Business Administrator to conduct a sale, or recycle, any surplus furniture or equipment in accordance with Board policy.
20. Approve the following Tax Sheltered Annuity salary reduction 403b plans, AXA Equitable and Orion Portfolio Solutions (via Financial Resources). The board also approves the reappointment of Admin Partners, LLC as third party administrator to perform certain plan administration, plan compliance and related services for the 2022-2023 school year.

Burlas _Y_ MacLean absent O'Neil absent Ott absent Brus _Y_ Taranto _Y_

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OLD BUSINESS

Mrs. Taranto noted the following item on the agenda: Deadline to file nominating petition with the County Clerk's office to be on the November 8th ballot is Monday, July 25th before 4:00 PM. There will be four open seats. The candidate chosen to fill Mrs. Chubenko's open seat will serve until December 31, 2022 and must file a nominating petition by July 25, 2022 if they wish to be on the ballot in November.

NEW BUSINESS

None

Mrs. Taranto read the following: PUBLIC COMMENT – Policy No. 1120 “Board of Education Meetings”

Public participation shall be governed by Policy No. 1120 “Board of Education Meetings”. All participants shall be given three (3) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate. The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening.

Please let the record reflect that the BOE does not endorse comments made by the public nor will the BOE be held liable for comments made about a staff member, or other person, which the staff member, or other person, may consider defamatory and/or libelous.

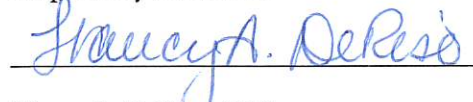
Mr. Norton asked Ms. DeRiso to explain the term hazardous route when it came to busing students and Ms. DeRiso replied that only the township can declare a route a hazardous route and not a school district.

ADJOURN

Motion by Mr. Brus seconded by Mr. Burlas, to adjourn the meeting of the Oxford Township Board of Education at approximately 7:40 PM.

Unanimous voice vote of aye.

Respectfully submitted:



Nancy A. DeRiso, CPA