

Oxford Township School  
District  
Virtual/ Remote Instruction  
Plan  
2023-2024

Oxford Township  
Board of Education

## Introduction

In April 2020, Governor Murphy issued an executive order that became P.L.2020, c.27. This law provides for the continuity of instruction in the event of a public-health related district closure so that LEAs can utilize virtual or remote instruction to satisfy the 180-day requirement pursuant to N.J.S.A. 18A:7F-9. In order to provide transparency and ensure that New Jersey students continue to receive high quality, standards-based instruction, each school district, charter school, renaissance school project and Approved Private School for Students with Disabilities (APSSDs) must annually submit its proposed program for virtual or remote instruction (plan) to the Commissioner of Education. *This plan would be implemented during a district closure lasting more than three consecutive school days due to a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure.*

A superintendent must consult with the board of education, if practicable, prior to implementing the school district's plan of virtual or remote instruction. A day of virtual or remote instruction, if instituted under a plan approved by the Commissioner of Education, is considered the equivalent of a full day of school attendance for the purposes of meeting State and local graduation requirements, awarding of course credit, and such other matters as determined by the Commissioner of Education. LEAs must include the statutory requirements listed in the "LEA Guidance for Chapter 27 Emergency Virtual or Remote Instruction Programs for the 2022-2023 SY," in their plans for virtual or remote instruction for the 2022-2023 school year. The 2023-2024 plans must be approved by the LEA's board of education or board of trustees (board), submitted to the county office of education for review and approval, and posted on the LEA's website.

Oxford Township Board of Education

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## Remote Instruction

### **Chromebook/ Device Access**

1. In the event of an emergency closure, all students will be sent home with an instructional device capable of accessing the Internet. The device may be a Chromebook or laptop computer.
2. For the 2023-2024 school year, all students in grades 3-8 have been issued a district-owned Chromebook.
3. Students in grades Kindergarten through Two will have daily access to classroom Chromebooks and in the event of an emergency, arrangements will be made to get these devices home to students.
4. In the case of an emergency closure, arrangements will be made to get a device home to Preschool/ PreKindergarten through Second Grade students.
5. Staff will be provided with the appropriate technology to deliver quality remote/virtual instruction.

### **Connectivity**

1. The daily remote/ virtual instruction schedule will be held utilizing the schedule students followed prior to the emergency closure. All students will participate in remote instruction.
2. In the event of an emergency closure, the Oxford Township School District will provide instruction via the Internet, Google Classroom/ Google Apps for Education, Google Meet and, where available, online textbook resources.
3. The district will assess network and broadband access using a Google survey.
4. Parents may be provided with assistance if they are in need of additional bandwidth.

### **Virtual/ Remote School Day**

1. The virtual/ remote school day will follow an abbreviated instructional schedule during an extended school closure. Classes will begin at 8:30am and will conclude at 1:00pm. Teachers will take attendance each day or each period as needed. All policies will be in effect. Families will be notified of attendance issues via email and regular mail.

2. Special Education student schedules will reflect educational support and be constructed to best meet their abilities.
3. Parents will be provided with links to help them with Google Meet and Google Classroom apps. Staff will utilize Google Apps for Education and online resources (such as MyAccess and Study Island) to assess student progress.
4. All current, in-person instruction, will be continued during an extended closure. This includes accelerated learning opportunities.

### **Related Services/ Educational Support/ Title I Needs**

1. To the best of our ability and based on availability, related services will be held during extended remote/ virtual instruction. Staff will monitor the provisions of the IEP and will ensure modifications and accommodations are being made for a student.
2. Paraprofessional and Special Education staff will work together to provide support.
3. Where practical, related services may be provided. Student language needs will be addressed by the World Language teacher and appropriate teachers. This will be conducted via Google Meets and where necessary in the home language.
4. Social and emotional support will be provided as warranted by the Child Study Team. Case managers and CST members will conduct online visits with their students.
5. Teaching staff will use alternate methods of instruction (differentiation, sheltered instruction) and provide access to technology and strategies to ensure ELLs access the same standard of education as non-ELL peers.
6. All RTI/ BSI instruction will continue.

### **Safe Delivery of Meals**

#### **Meals**

1. During an extended emergency closure, administration will assess safety and determine the distribution of lunches.
2. The Free and Reduced Lunch list will be used to determine eligibility for lunches.
3. Working with Maschio's Food Services, student lunches will be available for pick-up on Monday, Wednesday and Friday. Lunches will be sent home for the weekend on Friday.

4. During a 2023-2024 emergency school closure of three or more days, additional students may receive lunch from Maschio's Food Services after notifying the Main Office. Reminder emails will be sent home to parents.
5. When possible, the district may utilize a school bus to drop lunches off for students at key stops within the community. This will be publicized using broadcast calling, emails and social media accounts.
6. The monthly lunch menu will be posted on the Oxford Central School website at <https://oxfordcentral.nutrislice.com/menu/>.

### **Maintenance of the Facility**

1. During an extended closure, staff will be in the building to work. This will be allowed when it is safe to do so.
2. Maintenance of the building will be done while essential staff are in school.
3. Essential employees will be designated and will be notified.